

Division of State Architect-Advisory Board
Safety & Emergency Response Committee-
Status of Motions and Follow-Up Items

Active, On Hold, and Inactive Items Only

April 29, 2005

Note: Items 07.01.01-07.01.22 are suggested follow-up items, as no motions were made at the 7/27/04 meeting.

<i>Item#</i>	<i>Topic/ Description</i>	<i>Meeting</i>	<i>Next AB</i>	<i>To DSA</i>	<i>Staff Report</i>
	<i>M = Motion</i>	<i>Date</i>	<i>Meeting</i>	<i>Staff</i>	<i>Back to AB</i>
	<i>F = Follow-Up Item</i>				

07 - Safety & Emergency Response Committee

07.01.01a F DSA Emergency Response Plan 7/27/2004 7/21/2005

Review development of DSA's SEMS plan and staff training.

Status: Active *Responsible Party:* Dan Levernier

Comments: Responsibility transferred to Dan Levernier on 10/8/04. OES rep to update S&ERC at the 12/1/04 meeting. (OES rep to teleconference in during this portion of the meeting.)
 4-2005-Training is being scheduled and will be completed before August 2005

07.01.05 F Local Building Official 7/27/2004 1/18/2005

Add a local building official to the committee.

Status: Active *Responsible Party:* Liz Schroeder/Gate Bate

Comments: Gale Bate asked Tom Shih to join committee. Liz Schroeder to follow up with Tom. March 2005 - Tom cannot commit to this committee.

07.01.06 F Emergency Portable Building Criteria 7/27/2004

Request for DSA to study emergency portable building criteria.

Status: On Hold *Responsible Party:*

Comments: Comments noted. DSA to provide update to committee at upcoming meeting when staff is prepared to discuss.

07.01.10 F Local Emergency Responders 7/27/2004

Helpful for DSA to coordinate with local emergency responders. Committee suggested DSA staff to attend meetings of police and fire chief associations.

Status: On Hold *Responsible Party:*

Comments: To State Architect for direction. To be considered when DSA has a permanent Fire/Life/Safety staff member.

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	<i>M = Motion</i>				
	<i>F= Follow-Up Item</i>				
07.01.11	F LAUSD Emergency Plan Review LAUSD emergency plan when available. <i>Status:</i> On Hold <i>Responsible Party:</i> JoAnn Koplin <i>Comments:</i> Work with LAUSD when report is completed, possibly May or June 2005. Distribute to committee for review and comment.	7/27/2004			
07.01.13	F OES and Police/ Fire Associations Invite representatives from OES and police and fire associations to upcoming committee meeting. <i>Status:</i> Active <i>Responsible Party:</i> Liz Schroeder <i>Comments:</i> Liz to work with Ken Hall regarding extending invitations for Spring 2005 meeting. 1/18/05- Executive Order 03-03: Does it provide enough authority?	7/27/2004	1/18/2005		
07.01.17	F Alameda County Team Invite three person team from Alameda County to the S&ERC meeting in Sacramento. <i>Status:</i> Active <i>Responsible Party:</i> Jo Ann Koplin/Lowell Shields <i>Comments:</i> To be invited to Spring 2005 meeting. Meeting will be held in conjunction with the DRC conference, May 2005 (see 07.01.16). 4/14/05-Lowell agreed to invite Alameda to an Advisory Board meeting.	7/27/2004	1/18/2005		
07.01.20	F Emergency Supply Bin Criteria (Future task): Committee to develop criteria to guide school districts re: choosing appropriate locations for emergency supply bins. <i>Status:</i> Active <i>Responsible Party:</i> Tony/Jo Ann Koplin <i>Comments:</i> Future item; staff to work with chair. Review/update Emergency Plan checklists, etc., contained in OES documents, "School Emergency Response Using SEMS at Districts and Sites" and "Schools as Post-Disaster Shelters." Tony to provide copies of documents.	7/27/2004	1/18/2005		
07.01.21	F Tagging Process (Future task): Invite OES representative to attend future committee meeting re: tagging process. <i>Status:</i> On Hold <i>Responsible Party:</i> Jo Ann Koplin <i>Comments:</i> Future agenda item; staff to work with chair. (Also see 07.01.12.) 1/18/05-Red Cross has the authority for shelters. Evaluate statute that gives DSA minor authority or upgrade to tag buildings. Collect list of schools not used as shelters. Assist DSA with emergency plan to identify liabilities not approved for shelters.	7/27/2004			

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		<i>M = Motion</i>				
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07.01.22	F	Interagency Response Process	7/27/2004			
		(Future task): It would be helpful to educate school districts re: services available to them from agencies such as DSA. Provide flow chart to familiarize them re: interagency response process.				
		<i>Status:</i>	On Hold	<i>Responsible Party:</i>		
		<i>Comments:</i>	When they become available, DSA staff to research availability of existing material.			
07.02.01	F	Schools As Shelters	12/1/2004			
		Schools as shelters; priority for post-disaster inspection.				
		<i>Status:</i>	On Hold	<i>Responsible Party:</i>		
		<i>Comments:</i>	Committee opted not to address at this time, revisit at a later date. Consider proximity to other hazards (i.e., power transmission lines, etc.). Consider providing criteria to school districts and local building departments, or inform that information is on the web if/when developed. 1/18/05-Invite Red Cross to address.			
07.02.02	F	Building Assessment Criteria	12/1/2004	1/18/2005		
		Consider developing pre and post event criteria.				
		<i>Status:</i>	On Hold	<i>Responsible Party:</i>		
		<i>Comments:</i>	DSA staffing level insufficient at this time. If developed, post on DSA and CDE web sites.			
07.02.03	F	OES and ORC Mailing Lists	12/1/2004	1/18/2005		
		Committee requested OES and ORC mailing lists regarding public schools.				
		<i>Status:</i>	Active	<i>Responsible Party:</i>	Liz Schroeder/Tony Ferara	
		<i>Comments:</i>	Tony, OES, to check with OES IT, Planning & Operations Branch, and Executive Office. Will provide feedback.			
07.02.05	M	Safety Plans of School Districts	12/1/2004	1/18/2005		
		Motion passed for DSA to initiate an official letter from DSA to OES regarding school district safety plans and integration of safety plans of local municipalities.				
		<i>Status:</i>	Active	<i>Responsible Party:</i>	Mary Ann Aguayo/David Thorman	
		<i>Comments:</i>	Comment noted. Motion to be forwarded to the full board at the next quarterly meeting, 1/18/05. Acting State Architect to determine next steps following AB meeting.			

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07.02.06	M Literature Search, State and Federal Documents Regarding Sheltering Mandates	12/1/2004			
	Identify pertinent state and federal documents regarding sheltering mandates.				
	<i>Status:</i> On Hold	<i>Responsible Party:</i>			
	<i>Comments:</i> Comment noted. Motion to be forwarded to the full board at the next quarterly meeting, 1/18/05. Acting State Architect to determine next steps following AB meeting. Mar 2005-DSA staff will address after Emergency Plan and related training is completed.				
07.02.07	M Seismic Safety for California Schools Report (for Private and Chartered Schools)	12/1/2004	1/18/2005		
	Seismic Safety Commission (SSC) to release final report.				
	<i>Status:</i> Active	<i>Responsible Party:</i> Mary Ann Aguayo			
	<i>Comments:</i> Henry Reyes will provide to staff when final document is released. Staff will distribute report to Advisory Board and Regional Managers. Henry Reyes presented at 1/18/05 meeting. 4/14/05-Contact Henry Reyes for an update on report release date. 4/29/05 Henry responded that report issued to the DSAAB at the 1/18/05 meeting is the final report. Will reissue electronic copy to members.				
07.02.08	M Invite DGS Emergency Response Coordinator to Next Meeting	12/1/2004	1/18/2005		
	Staff asked to contact John Ashbee.				
	<i>Status:</i> Active	<i>Responsible Party:</i> Liz Schroeder			
	<i>Comments:</i> John Ashbee invited. He plans to attend the 1/19/05 S&ERC meeting in Sacramento. 1/19/05-Meeting postponed.				